



RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
October 14, 2019 (Business Session Meeting)**

A Business Session Board Meeting of the Elizabeth School District was held on October 14, 2019, in the Board Room, District Office.

1.0 CALL TO ORDER

President Carol Hinds called the Business Session BOE Meeting to order at 6:04 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds
Director Cary Karcher
Director Richard Smith

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman, Technology Director Marty Silva

3.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

No Education Showcase

5.0 APPROVAL OF AMENDED AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the **amended** agenda.

Motion moved by Director Smith

Motion seconded by Director Karcher

ROLL CALL:

Director Carol Hinds - aye
Director Cary Karcher - aye
Director Richard Smith - aye

The motion carried 3-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from the September 23, 2019, Elizabeth Schools Board of Education meeting.

Motion moved by Director Karcher

Motion seconded by Director Smith

ROLL CALL:

Director Carol Hinds - aye
Director Cary Karcher - aye
Director Richard Smith - aye

The motion carried 3-0



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7.0 COMMUNICATIONS

~~7.1 EHS Student Allie Lindsey – CASB GT Presentation in December~~

7.2 HR Update

HR Director Kin Shuman shared that teacher retention was at an all-time high. Shuman reported the district did have 3 teachers leave since school has started due to personal reasons particular to each person. This is highly unusual and the district is working on filling those positions. The much needed Behavior Support Specialist position has been filled, along with a new position for special education at Singing Hills Elementary. The middle school counselor position that opened up over the summer has also been filled. Other good news was the hiring of 13 new substitutes teachers and 10 classified substitutes.

7.3 Technology Update

Technology Director Marty Silva updated the Board on the computer science curriculum. Last year the district adopted a new computer science curriculum and as a result, the first AP course for computer science was offered last year at the high school. Only a small number of students have participated and there have been no girls enrolled in the class. The district is planning on starting a Girls Who Code club at the elementary and middle school levels to help develop an interest.

7.4 Financial Update

Chief Financial Director Ron Patera reviewed checks over \$5000 which include typical monthly expenses, utility bills, insurance premiums, food service purchases, athletic trainer services, technology hardware, bus cameras, radios, text books, cardinal cards, gym floor refinishing, the outdoor lab, and Leader in Me materials. Financial statements reflect activity through the end of August or 16.67% through the fiscal year. General fund revenues are at 12% and expenditures are at 16.5%. Student enrollment at schools exceeded projections used for budgeting, but was lower than last year. Facility Use Policy and Regulations have been updated and will be coming to the Board in the near future.

Discussion was had about the cameras being installed in the buses and their capabilities. The bus cameras will be installed this week.

7.5 Superintendent Update

Superintendent Bissonette gave an update on enrollment and October count. Last year, the total number of students for the entire district, including Legacy and preschool, was 2,404. This year the district looks like it is on track to be at 2,377 students. The district's enrollment was higher than projected at 4 of the 5 schools. Frontier High School came in lower than projected with 40 students. The district is seeing a smaller number of school age children who live in our county. This is a trend that has been the same for the last decade and is a major reason for the steady decline.

8.0 PUBLIC PARTICIPATION

No public participation

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.6.

Motion moved by Director Smith

Motion seconded by Director Karcher

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Richard Smith - aye

The motion carried 3-0



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9.1 New Hires/Re-Hires

Justin Churillo, Teacher, EHS
Brandy Qualls, Counselor, EMS

9.2 Transfers/Changes

Kaitlyn Murray, Teacher, EHS
Amber Davis, Teacher, DW
Lisa Mullins, Teacher, EMS
Virginia Diaz, Bus Para, TRANS
Carol Phillis, Bus Driver, TRANS

9.3 Employment Separations

Chelsea Linton, Teacher, EHS
Craig Retallack, Teacher, OPP PROG

9.4 Extra Duty Assignments

Trish Ackerman, Kids Club/Preschool Coord, SHE
Raul Algarin Villalba, ELL Liaison, EHS
Travis Antons, Teacher Extra Class, EHS
Scott Austin, Asst Coach Boys Soccer JV, EHS
Christy Banks, Sponsor Outdoor Ed/NJHS, EMS
Jennifer Barclay, Sponsor Drama/Musical Prod/Thespians/Drama Sound Booth, EHS
Carson Barnhart, Sponsor Band/Band Pep/Band Marching/ Musical Orch, EHS
Ty Barrett, Asst Coach Football, EHS
Kaitlin Bell, Sponsor Color Guard/Sponsor Winter Guard, EHS
Monty Bernard, Asst Coach, Volleyball, EHS
Robin Biery, Sponsor Graduation Coordinator, EHS
Craig Blackham, Sponsor Senior Class, EHS
Katie Boehm, Social Worker Hard To Fill, Dist Wide
Shelby Brown, GT Liaison, EMS
Laurie Burke, Sponsor After Prom Coordinator, EHS
Laurie Burton, ELL Coordinator/ELL Liaison, SHE
Rebecca Carnahan, Head Coach Volleyball A/Sponsor Student Council, EMS
Dan Carter, Asst Coach Football, EHS
Robert Chavez, Head Coach Softball/Head Coach Wrestling, EHS
Leanne Cook, EHS ALP Coordinator, EHS
Eric Crow, Sped Teacher, Out of District Students (4), Opp Program
Charla Culver, Speech Lang Pathologist Hard To Fill/Speech Lang. Path Team Lead, Dist Wide
Melanie Darter, Sponsor Co Leader FCCLA, EHS
Amber Davis, ECSE Hard To Fill/PK Team Lead/Childfind Coordinator, Dist. Wide
Tracey Devney, Sped Teacher Team Lead, RCE
David Eddy, Head Coach Boys Soccer, EHS
Krystal Endo, Sponsor Spelling Bee, EMS
John Everhart, Assistant Principal/AD Additional Duties, EHS
Todd Eyler, Assistant Coach Football, EHS
Stacey Folmar, Head Coach Gymnastics, EHS
Kristin Foster, Occ Therapist Hard To Fill/Occ Therapist Team Lead, Dist Wide
David Goldscheid, Sponsor Band Concerts/Sponsor Orchestra Concerts, EMS
Elizabeth Gordon, Assistant Coach Softball, EMS
Najla Grenz, Head Coach Volleyball B, EMS
Kaci Hamacher, Sponsor Outdoor Education, EMS
Chris Hamner, Head Coach 8th Grade Football/Asst Coach Softball, EMS



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Aaron Hedman, Head Coach Boys Basketball, EHS
Kim Hicks, Assistant Coach Cross Country, EMS
Lori Horton, Sponsor Flight Crew Assistant/Sponsor Sophomore Class, EHS
Letha Hougland, Sponsor Co Leader FCCLA, EHS
Chaz Howell, Assistant Coach Football/Head Coach Track, EHS
Lissa Hoza, Sped Teacher Team Lead, SHE
Kerry Jibblits, ELL Liaison, RCE
Kaitlyn Johnson, Assistant Coach Volleyball, EHS
Susan Jones, Assistant Coach Football/Asst Coach Boys Basketball/Asst Coach Girls Basketball, EMS
Lincoln Jones, Head Coach Softball B, EMS
Michelle Jones, Assistant Coach Volleyball, EMS
Summer Katzoff, Assistant Coach Boys Soccer, Head Coach Girls Soccer, Sponsor Student Council #1, EHS
Melanie Kaumeyer, Head Coach Cross Country/Drama Performances/Sponsor Choir Concerts, EMS
Curtis Kaumeyer, Head Coach Girls Basketball B, EMS
Adam Keele, Assistant Coach Boys Basketball, Head Coach Girls Basketball A, EMS
Kim Kieca, Assistant Coach Girls Soccer, EHS
Manser Kierstead, Assistant Coach Volleyball/Sponsor Yearbook/Sponsor Knowledge Bowl, EHS
Christianne Klick, GT Shadow Liaison, RCE
Laurie Kohring, Assistant Coach Track, EHS
Val Koppinger, Assistant Coach Gymnastics, EHS
Eli Krumbach, Assistant Coach Boys Basketball/Sponsor Freshman Class, EHS
Lilyann Lambert, Sponsor Sophomore Class, EHS
Robert Leonard, Assistant Coach Wrestling, EHS
Seth Lisle, Sponsor Band Percussion Fall, EHS
Trudy Little, Sped Teacher Team Lead, EMS
John Loutzenhiser, Sponsor FBLA Assistant, EHS
Cheryl Martin, Social Worker Hard To Fill/Social Worker Out of District Students (4)/Staff Social Worker
Credential Supervision, Opp Program/Dist Wide
Brian Martinez, Assistant Coach Football, EHS
Lori McCain, Sponsor CTE/Sponsor Flight Crew Head/Sponsor Senior Class, EHS
Robert McMullen, Principal Summer School/Dist Assess Coord, FHS
Susan McMullen, STEAM Coordinator, RCE
Andrew Melton, Teacher Extra Class/Head Coach Baseball/Asst Coach Softball, EHS
Rebecca Miller, Assistant Coach Softball/Head Coach Softball A/Asst Coach Girls Basketball, EHS/EMS
Christine Miller, Assistant Coach Volleyball, EMS
Jennifer Mobley, Sponsor TSA, EMS
Kaia Monson, Sponsor Choir/Sponsor Tri-M/Asst Coach Track/Sponsor Musical Choir Direction, EHS
Sarah Mosher, Sponsor Junior Class/Sped Teacher Team Lead, EHS
Kaitlyn Murray, Sponsor Junior Class, EHS
Kristin Newell, Sponsor Outdoor Education/ Asst Coach Volleyball, EMS
Brooke Newton, Assistant Coach Spirit, EHS
Ryan Nielsen, Assistant Coach Wrestling, EMS/EHS
Shawn Novak, Head Coach Girls Golf/ Head Coach Volleyball/Asst Coach Girls Basketball, EHS/EMS
Robyn Poirier, Sponsor Student Council #2, EHS
Ashley Pollard, Sponsor Robotics, EHS
Joe Ptaszynski, Assistant Coach Football/ Head Coach Boys Basketball B, EMS
Reaghan Quintana, ELL Liaison/Sponsor NJHS, EMS
Craig Retallack, Sped Teacher Out of District Students (4)/Sped Teacher Team Lead, Opp Program
Ryan Robinson, Asst Coach Baseball/Asst Coach Boys Basketball, EHS
Amber Rusk, Head Coach Spirit, EHS
Laurie Schlekeway, Sponsor NHS, EHS
Jamie Schmalz, Head Coach Girls Basketball, EHS



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TJ Schmitt, Assistant Coach Football, EHS
Paige Schonher, Sponsor Freshman Class, EHS
Kin Shuman, Director of HR Mentor & Induction Programs, Dist Wide
Alan Small, Head Coach Cross Country/Head Coach Track/Asst Coach Track, EHS
Spencer Smith, Head Coach Boys Golf, EHS
Mitchell Smith, Assistant Coach Boys Golf, EHS
Zane Smith, Speech Lang Pathologist Hard To Fill/SWAAAC Coordinator, Dist Wide
Ariella Smolin, Sponsor Art Club #2, EHS
Jeff Sparrow, Sponsor Outdoor Education/Head Coach 7th Grade Football/Head Coach Wrestling/
Asst Coach Girls Golf, EMS/EHS
Patricia Spence, GTShadow Liaison, SHE
Shannon Stone, Head Coach Volleyball C/Head Coach Boys Basketball 6th/Asst Coach Track/Head Coach
Girls Basketball 6th, EMS
Brittany Story, Sponsor Student Council, EMS
Brandon Taff, Assistant Coach Football/Asst Coach Track, EHS
Candice Tauger, Sponsor National Arts Honor Society/Sponsor Art Club #1/GT Talent ID Lead, EHS
Jon Taylor, Sponsor Robotics/Sponsor TSA, EHS
Lauren Teeters, Speech Lang Pathologist Hard To Fill, Dist Wide
Brian Turner, Sponsor Band Visual Instructor, EHS
Aaron Vick, Assistant Coach Girls Basketball, EHS
Katie Weber, Assistant Coach Softball, EHS
Wade Wedow, Assistant Coach Baseball, EHS
Bill Weidenbacher, Assistant Coach Baseball, EHS
Colleen Wells, Sponsor Junior Class, EHS
Brandon Whittaker, Sponsor TSA, EMS
Lori Williams-Martin, Sponsor Geography Bee/Sponsor Knowledge Bowl, EMS
Jim Wilson, Head Coach Boys Basketball A, EMS
Jeanette Wygant, Depth and Complexity Trainer, SHE
Karl Zander, Teacher Extra Class, EHS
Ginger Zander, Sponsor Junior Class, EHS
Mike Zoesch, Head Coach Football, EHS

9.5 Substitutes

Chantel Schindler, Substitute Paraprofessional
Dana Herrera, Substitute Bus Driver
Bobbie Johnson, Substitute Paraprofessional
Julie Cleaver, Substitute Paraprofessional
Kelly Breckenridge, Substitute Kids Club Program Leader

9.6 Monthly Financial Report

10.0 ACTION ITEMS

10.1 A motion was made to approve the second reading of revised policy ADF-School Wellness. Discussion was had regarding why the change is being made to the policy and how it relates to Food Service and the Wellness Committee.

Motion moved by Director Karcher
Motion seconded by Director Smith

ROLL CALL:

Director Carol Hinds - aye
Director Cary Karcher - aye
Director Richard Smith - aye



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The motion carried 3-0

10.2 A motion was made to approve the District and School Performance Frameworks. An explanation was given on how the accreditation system works. Elizabeth School District adopts the Colorado Department of Education's performance plan ratings for the district and the schools. The State Board will finalize those results in December. Discussion was had about recent changes to the performance plan ratings for elementary and middle schools.

Motion moved by Director Karcher

Motion seconded by Director Smith

ROLL CALL:

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Richard Smith – aye

The motion carried 3-0

11.0 DISCUSSION ITEMS

11.1 CASB Student Leadership Conference

The Board encourages any new Board Members to attend the Colorado Association of School Boards (CASB) Annual Convention. Some existing Board members plan to attend the convention and selected students will attend the Student Leadership Conference also.

12.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for October 28, 2019, at 6 p.m.

A special meeting will be scheduled once the district has official notice of the election for the swearing in of new board members and the organizational meeting

13.0 EXECUTIVE SESSION

No Executive Session

14.0 ADJOURNMENT

The regular board meeting adjourned at 7:04 p.m.

Respectfully Submitted,



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Carol Hinds, President

Dee Lindsey, Vice President

Paul Benkendorf, Secretary

Cary Karcher, Treasurer

Richard Smith, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook